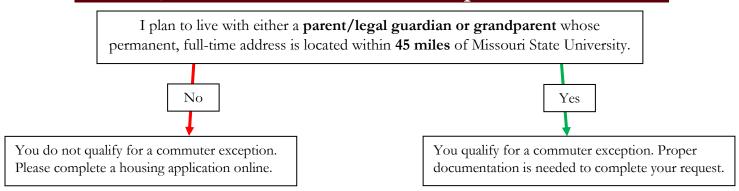
All single students under 21 years of age who have earned fewer than 27 hours of transferable credit after high school graduation are required to live in University housing.

(G5.05 University Housing Policy)

Am I Qualified for a Commuter Exception for 2024-2025



What Documentation is Needed to Complete My Request?

If living with a		If living with a		If living with a	
PARENT:		LEGAL GUARDIAN:		GRANDPARENT :	
0	Request for Commuter	0	Request for Commuter	0	Request for Commuter Exception
	Exception Form signed		Exception Form signed by		Form signed by parent.
	by parent.		legal guardian.	0	Address on Request must match
0	Address on Request must match	0	Address on Request must match		Permanent Address on file
	Permanent Address on file with		Permanent Address on file with		with Missouri State University.
	Missouri State University. Change		Missouri State University. Change of		Change of address form may be
	of address form may be required.		address form may be required.		required.
0	Proof of parent address**	0	Proof of legal guardian	0	Letter from grandparent
			address**		verifying living arrangement.
		0	Proof of Legal Guardianship++	0	Proof of grandparent address**

^{**}Accepted proof of address for the parent/legal guardian or grandparent the student intends to live with that signs Request are as follows:

- Driver's license of parent/legal guardian or grandparent that signs Request showing same address on Request.
- Mortgage statement for parent/legal guardian or grandparent that signs Request showing same address on Request.
- Current rental agreement that shows same address on *Request* and lists parent/legal guardian or grandparent that signed the *Request* as well as student as tenants of the property.
- Utility bill for most recent month of service to same address on *Request* in the name of the parent/legal guardian grandparent of the student that signed *Request*.

++Accepted proof of Legal Guardianship is as follows:

• Court documentation establishing guardianship of the student to the individual that signs Request.

All needed documentation not signed in the presence of a Residence Life staff member from Business Services (located in Hammons House, room 104) must be notarized by a Notary Public. If you have questions about this process contact Residence Life, Housing and Dining Services at 417-836-5536.

Missouri State University Department of Residence Life, Housing and Dining Services Request for Commuter Exception to the University Housing Policy

Office Use Only								
Date Rec'd								
\Box FTNIC	\square CDS	\Box FTT						
□ Other								

This form is valid for the 2024-2025 academic year only

Please Print			
NAME (Last, First, Middle)	BIRTH	HDATE (MM/DD/YY)	BEARPASS ID# (M12345678)
Permanent Address (Street, City, State, Zip) If address on file with Missouri State does not match	the permanent address above, update your Un	iversity records before this	exception will be considered.
UNIVERSITY EMAIL_	STU	JDENT PHONE	
PARENT EMAIL	PAI	RENT PHONE	
	Verification of Parent's Information of Parent's Infor		
☐ I plan to commute from a parent/legal guardian's If signing with a Notary Public,			_
	•		company uns tom.
Parent/Legal Guardian's Signature			
Residence Life Business Services Staff Signature (if applicable)			
I (Notary Public's Name)	, do hereby certify that on thi	is date:	
this person (parent/legal guardian's name)			
acknowledge they signed as a free act and deed and d			
IN WITNESS WHEREOF, I have hereunto set my h	hand and seal this day and year above written.		Notary Seal
Notary Public's Signature:		_	
☐ I plan to commute from a grandparent's address. In my grandparent verifying this living arrangement address from my grandparent. My parent/legal gubefore a Notary Public or a Residence Life Business Seresiding with my grandparent within 45 miles of c	along with notarized proof of above uardian has also signed above, either Services staff member. I certify that I will be		
	ousing Contract Cancellation Info		
Submission of this request will cancel any <i>Stude</i> . will be refunded or forfeited according to the terms a in the six week trial housing program you must do so	ent Housing Contract you may have on file and conditions of the Contract. If you are inte	e at the time your exception erested in keeping your hou on will result in contract	using contract active to participate ancellation if request is approved.
I certify that the information I have provided it result in being charged immediately for housing		l information regarding	any approved exception could
Student's Signature			Date
Please return this form and required of 1001 E. Harrison Street, Rr	documentation to: Department of m 104 • Springfield, MO 65807 –		
Approved by on	Office Use Only ☐ Decision recorded in Mercury	Student notified on _	
Has contract for uncoming year? □Ves □No	Canceled? □Yes □No	Distance to campus	